| **Date** | **Tasks / Activities** | **PIC** | **MD** | **Status** | **Comments** |
| --- | --- | --- | --- | --- | --- |
| **November-January 2025** | **DATA RETENTION**  **Sprint 4 - Development**   1. Sprint Planning 2. Field Mapping 3. Scanning 4. Auto-Deletion 5. Quality Assurance 6. User Acceptance Testing 7. Review and Adjustment | Christian/Kath /Nathan | 30.5 | Done |  |